



INSTITUTE OF ECONOMIC STUDIES
FACULTY OF SOCIAL SCIENCES
CHARLES UNIVERSITY IN PRAGUE

OPLETALOVA 26, CZ 110 00 PRAGUE
PHONE: +420 222 112 330 (FAX 304)
ies@fsv.cuni.cz, <http://ies.fsv.cuni.cz>

Guidelines 6/2015: Teaching assistantships

Effective from October 1, 2015.

The Teaching Assistantship (or TA) is the standard way in which doctoral students can engage in teaching at the Institute. Through teaching assistantships, the students strengthen their presentation skills, solidify their knowledge in the field, and gain valuable teaching experience.

A **TA slot** is a unit of teaching assistantship. It is defined as teaching 80 minutes per week (typically a single seminar) during the whole semester plus work related to the course such as test preparation and corrections, and assistance with examinations.

Each doctoral student is expected to complete **four** TA slots before his or her Final Doctoral Exam and **eight** TA slots before his or her thesis defense. It is expected that a student serves as a teaching assistant in a maximum two courses.

The matching of students into courses is organized through the Center for Doctoral Studies.

A single TA slot is reward with a stipend of 6,000 CZK.

Extra teaching

A doctoral student who plans to teach extra classes has to announce his or her teaching to the secretariat. To ease coordination, he or she is expected to participate in the matching scheme for TA slots.

Compensation for extra teaching is negotiable and depends on the class size, the class level, language and past teaching experience.

Martin Gregor

Director
Institute of Economic Studies
Faculty of Social Sciences, Charles University in Prague