



Terms of Reference – Internship

October 2016

Performance Management and Monitoring Division

Performance Management and Reporting Branch - RMPP

Background:

Following the approval of the new Sustainable Development Goals, WFP has reviewed its results frameworks. The revision, concurrent with some other ongoing corporate initiatives, has merged the former Strategic Results Framework and Management Result Framework into a single Corporate Results Framework, and shows in a clearer manner the link between resources and results.

The implications of these changes are several deliverables expected throughout 2016 and 2017, including new planning process and related materials, such as templates, guidance and training. In addition, the new process will also require extensive support to country offices carrying out the exercise.

In addition, due to other corporate changes, the management performance component of the Corporate Results Framework, and in particular the Key Performance Indicators will require revision and elaboration of new materials by RMPP during last quarter of 2016 and 2017, such as KPI methodologies.

Location: Rome, Italy - RMPP

Supervision: Supervised by Performance Management Officer

Duration: 4/6 months with possible extension

Accountabilities:

Under the supervision of the Performance Management Officer, the intern will be responsible for:

- Collaborate on the design and improvement of Performance Management templates and guides.
- Support in the drafting and disseminating of materials to offices across WFP.
- Regularly communicate with country offices and provide on-distance support for the planning exercises.
- Any other tasks as required.

Other skills: Office package, specifically Excel and Word.

Language: English – French and Spanish would be an asset.