

General Ledger - Internship

ABOUT US

CSS Europe organization was established in 2012 as European branch of the CSC global Shared Services organization to support predominantly European markets, but also certain functions worldwide. CSS Europe grew up to 450 professionals supporting over 15 000 CSC employees in 40 countries.

We are looking for people that have enthusiasm for our vision, strategy and goals. Our corporate culture is characterized by open communication, transparency of decisions and team spirit. We encourage active participation, initiative and performance. Innovation is one of our core values, so you will always enjoy yourself and learn as you grow in CSC.

SUMMARY

The General Ledger team is a Financial Accounting team responsible for delivering month-end financial information that impacts Balance Sheets and P&L. This team plays a critical part in the company's month-end close process resulting in complete and accurate financial statements. The General Ledger team is responsible for preparing, managing, and controlling journal entries, balance sheets, reconciliations and other relevant accounting issues in compliance with local legislation, US GAAP standards, and the Sarbanes Oxley Act (SOX).

YOUR RESPONSIBILITIES

- Cost and revenue accruals/deferrals, recoding, cost allocation, various adjustments
- General Ledger accounts reconciliations
- Recurring and ad hoc journal entries to keep accurate accounting records
- Distribution of various reports
- Complying with internal policies and procedures (SOX, Segregation of duties, etc.)
- Cooperating with internal stakeholders
- Additional projects agreed to meet your personal internship & development goals

OUR REQUIREMENTS

- University graduates or University students in their last year prior to graduation
- An economic or accounting background (practical experience is an advantage)
- A good command of English
- Basic MS Office skills, specifically Excel & Word desirable
- The ability to work independently and as part of a team
- A flexible, positive and professional attitude
- The motivation to learn and perform

WE OFFER

- A paid internship in Prague office
- Training in the field of Finance – General Ledger
- A mutually planned agenda (80 hrs a month)
- Active participation in General Ledger processes
- The possibility of a job offer after successful completion of the internship program
- International environment
- Brand new offices in Enterprise building at Pankrac

APPLICATION

Please send your CV and motivation letter to css_europe_recruitment@csc.com.

COMPANY INFORMATION

You will find further information about CSC on our web pages www.csc.com and www.csc.com/eastern_europe.



Prague Office

PERSONAL DATA ADMINISTRATION APPROVAL

By submitting your CV and motivation letter you agree with the processing of your personal data and keeping them in CSC Computer Sciences s.r.o. records, in accordance with law no. 101/2000 Coll. This permit is valid until its withdrawal in writing. At the same time, you acknowledge that the personal data contained in the CV are true and accurate.

CSC Computer Sciences s.r.o states that all provided data will be maintained for the purpose conceived by labor law regulations and CSC will not provide this data to any other person or 3rd parties, except when required by the law.