

2977 - Marketing and Customer Support Internship in Seville

Location:	Sevilla, Spain
Languages:	English (Advanced)
Fields:	Communication / Journalism, Business, Hospitality / Tourism, Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Company description

Our collaborator is a company providing an online platform with a wide range of holiday apartments and houses for rent in Andalusia. The company is now looking for an intern to join their team in the beautiful city of Sevilla to help with customer support tasks, reception of clients and online marketing.

Tasks:

- Reception and check-in/check.out.
- Customer service by mail and phone.
- Assisting in the marketing plan elaboration for the growth and development of the platform.
- Blogging in English and/or French

Requirements

- English fluent and knowledge of french is consider as a plus
- Organised and motivated
- Enthusiastic
- Minimum 5 months

Benefits

200€ monthly, net

Working hours

30h/week

2971 - Front Desk and Customer Services in Barcelona

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business, Hospitality / Tourism
Extra benefits:	Includes accommodation. Breakfast and dinner

Description:

Our colleague is an exclusive hostel, based in Barcelona city center. They are customer oriented which is really important for them as well as customer care and guest relations. The Hostel is equipped with a stylish, modern and vintage rooms for all travellers. It's a hostel full of life where style and glamour combine with a fresh, fun and crazy twist!

Tasks:

- Check in and check out.
- Collect payments.
- Social media and visual communication management.
- Keep updated the Social Media platforms (taking pictures and adding to the platform)
- Welcoming guests and giving general information about the city.
- Giving guests all information about Hostel regulations, explaining Hostel facilities to arriving guests
- Promoting and informing the guests about daily/weekly activities.
- Helping to develop hostel events.
- Receiving feedback and complaints
- Administration tasks: booking, reservations, emails, calls, etc.

Requirements:

- English good level.
- Other language is a plus
- Open-minded, social and respectful.
- Minimum of 3 months

Benefits:

- Accommodation.
- Half board (breakfast and dinner)

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

2952 - Purchase and Sales department support (Customer Service/ Admin support)

Location:	Barcelona, Spain
Languages:	Spanish (Advanced) and English (Advanced)
Fields:	Economics / Finance, Business
Extra benefits:	Salary of 400-500 €. - Monthly support of 400€ - Thursdays 1 hour of Yoga. - Ping-pong, spinning bikes and a shower are there. Some of them do mountain bike at lunch time, other go swimming,etc.

Description:

Our collaborator is a b2b sports distribution located in Barcelona.

They have a wide experience in the sport industry and a great passion for it. They are focused on highly added value brands. They are proud of having a dedicated and committed team formed by enthusiastic professionals.

Our partner serves more than 550 clients placed in Spain, Portugal and Andorra and they work with the 3 main areas of: Winter, Performance and Outdoor sports.

They are seeking to hire an intern, willing to assist and develop the customer service and purchase department, learning the operations flow and needs of a national and international purchase and sales department. Dealing with sales representatives from all over Spain and Portugal, and suppliers from the US, Italy, Germany and France. Operating with a team of 20+ young people on a casual atmosphere. Through intense team working candidates will have to show their best positive attitude and willingness to learn.

Tasks:

- Assist and develop the customer service and purchase department
- Learning the operations flow and needs of a national and international purchase and sales department
- Deal with national and Portuguese sales representatives
- Deal with suppliers from US, Italy, Germany and France
- Develop the tasks in team and individually providing the best positive attitude and willingness to learn

Requirements:

- Student in Business, International Trade or related studies
- Languages: Advanced Spanish and English. Other languages are a plus.
- Be organised, good companion, team member and SMILE! ;)

Internship hours:

Free entrance, 8 hours a day, can be splitted freely, usually from 9h to 14h and 15h to 18h aprox

Dress code:

Casual, never a tie or high heels, sporty looks are welcome

Benefits:

- Monthly support of 400€
- Thursdays 1 hour of Yoga.
- Ping-pong, spinning bikes and a shower are there. Some of them do mountain bike at lunch time, other go swimming,etc.

2816 - Paid 550€/m Sales internship in Nanterre (Paris, France)

Location:	Strasbourg, France
Languages:	Spanish (Intermediate) French
Fields:	Business
Extra benefits:	Salary of +500 €.

Description:

Our collaborator is a technological start up who develops platforms and apps to improve people's life. They are working in new projects and therefore, would be interested in having some extra help in their departments.

Some of the tasks may be:

- Develop market research
- Contact potential customers via phone, mailing and other systems
- Assist with payments
- Provide support to customers

Targeted profiles:

On top of analytical and hard skills, we value :

- Commitment, Energy,
- Entrepreneurship, ownership of assignment,
- Self starters,
- Teamwork, fun to work with,
- Strong execution skills and creativity.

Requirements

Sales background

Candidate must demonstrate a record of activities in the field

English fluent

Benefits

554,40€ per month

Education and training plan

2825 - Portuguese native customer service internship

Location:	Alicante, Spain
Languages:	Portuguese
Fields:	Copywriting, Business
Extra benefits:	Salary of 100-200 €.

Description:

Company description:

Our collaborator is an E-commerce company based in Alicante. It is formed by a team of professionals from different sectors offering to their clients information, advice and training on quality products related to: urban gardening, organic food and cosmetics, horticulture and much more! They have specialists in web development and online marketing who work every day to offer to their customers an excellent online shopping experience. If you are environment-friendly and concerned about leading a life in a sustainable way then this position is definitely for you!

Tasks:

- Assisting in E-commerce
- Assisting the Country Manager
- Introductions
- Creating New Content for the Website
- Customer Service

Requirements:

- Fluent in Portuguese

Benefits:

- 150€ Monthly

Schedule:

9:00-14:00, Monday to Friday

Internship can be for more than 25 hours if needed

Location: Alicante

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1537 - Bar and Restaurant Internship in Mediterranean Coast

Location:	Palma de Mallorca, Spain
Languages:	English (Advanced)
Fields:	Languages, Business, Hospitality / Tourism
Extra benefits:	Salary of 400-500 €. Includes accommodation.

Description:

Our collaborator is Hotel chain offering to their clients a wide variety of rooms in the best destinations in Spain! They are specializing on the management of holiday resort offering the best conditions to their clients so they can enjoy to the fullest their vacations! They are currently having several hotels of 3 and 4 stars in Spain.

So are you looking for a Hospitality internship? This internship can help you develop your Hospitality experience by learning the ropes from more experienced professionals. At the end of your internship, you'll have relevant experience to help you decide if a career in Hospitality is the right choice for you.

Main tasks

- Prepare the dining room

To prepare tables before the opening of the restaurant and check the cleanliness of them.

To prepare relatively simple dishes (appetizers, salads, pizzas, pancakes, some desserts, ice cream...) and drinks.

- Welcome

To take care of supplies (food or culinary) and help in the kitchen.

To accompany the guests to their table and ensure that they consistently lack nothing

To advise them to choose their menu and takes their order

To bring the bill and proceed with payment

-Bar/Terrace

To prepare and serve beverages, prepare different cocktails

To advise the guests in their choice of beverage and explore new recipes.

To collect the glasses and keep the area neat and tidy

To prepare the room, clean and maintain clean: preparation of tables, dishwashing, stocking refrigerators, coffee makers, machine washing glasses.

Requirements

- Fluent English.
- Spanish/Dutch/French/Russian is a plus
- Relevant study fields (Hospitality, Tourism, Marketing or Languages)
- Minimum 3 months

Internship hours:

40h / week

Benefits:

400€/monthly (payment in two parts) + share accommodation + meals + airport transfer

Location:

Mallorca and Ibiza

1493 - Customer Service Internship, in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business
Extra benefits:	Salary of 400-500 €.

Description:

Our collaborator, is a company specialised in cultural exchange programs in the United States. They offer positions for students, to do their internship in hotels and restaurants..

The requested tasks are:

- Provide excellent customer service
- Develop partnerships with new organisations
- Follow up with candidates being processed
- Assisting with all the visa process and guidance (providing detailed guidance and support throughout the visa application process)
- Creating training plans and cultural activities.

Requirements:

- Well spoken and polished presentation
- Fluent English and strong writing skills
- Internationally minded
- Available 5 to 12 months internships

Benefits:

- 300 € per month

Location:

Barcelona

2819 - Assistant of School Relations Internship, in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business
Extra benefits:	Salary of 400-500 €.

Description:

Our collaborator, is a company specialised in cultural exchange programs in the United States. They offer positions for students, to do their internship in hotels and restaurants..

The requested tasks are:

- Assist the department of School Relations
- Follow up their events and international fairs
- Collaborate with the process of the candidates from partner schools
- Provide documents for meetings and develop new promotional material
- Assist with the organization international recruiting trips
- Support students with their visa administrative processes
- Research for new markets
- Other tasks related to growth and new partnership agreement

Requirements:

- Well spoken and polished presentation
- Fluent English and strong writing skills
- Internationally minded
- Available 5 to 12 months internships

Benefits:

- 300 € per month

Location:

Barcelona

1477 - Marketing/SEM Internship in Llinars del Valles, Barcelona

Location:	Barcelona, Spain
Languages:	Spanish (Intermediate) and English (Advanced)
Fields:	Business
Extra benefits:	Salary of 200-300 €.

Description:

Company Description:

Our collaborator is big international e-commerce company located in Barcelona. They are currently working in more than 20 countries all over Europe. They have 5 different online shops in the fields of home, beauty, health, pets and children care and more than 500,000 products on their portfolio!

Their team consists of a group of young professionals that work in an innovative environment, making this the perfect place for your internship!

They are currently looking for interns to join their team with a very ambitious project with presence all over the world.

Description of the position:

The candidate will collaborate in the optimisation and growth of PPC campaigns (Adwords, Bing, Social Ads) with the help of the most advanced tools on the market. You will learn how to handle some of the most popular tools like Google Ad words, Google Analytics and DoubleClick. You will also learn how to manage large accounts with a very important investment in online advertising with a lot of details unknown for the majority of Marketing professionals.

Requirements:

- High learning ability
- Motivation
- Proactive, flexible and adaptable to an environment of constant changes.
- Fluent in English
- Knowledge of Microsoft Office Tools
- No previous experience needed

Salary: € 225 net per month.

Monday to Friday: 9 a.m. to 5 p.m.

Location: Llinars del Valles, Barcelona

Duration: Minimum 4 months

2827 - English - Marketing

Location:	Bilbao, Spain
Languages:	Spanish (Intermediate) and English (Native) English
Fields:	Communication / Journalism, Business
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is an ecommerce company based in one of the most important cities in Spain, Bilbao. The company is one of the most famous online store for second hand clothes for women where you can find and buy an infinite variety of clothes.

The company will provide and great opportunity for professional development by building relationships and apply skills and knowledge learned in the classroom to on-the-job experiences.

Are you looking for marketing internship? If you're wondering what a career in marketing looks like, then this is a great opportunity for you! Apply now!

Position: Marketing assistant

- Online marketing
- SEO and SEM
- Social network assistant
- Developing new markets and collaborations
- Sales

Requirements:

- Fluent English
- Spanish intermediate level is required
- Interested in fashion
- Writing knowledge

Conditions:

- Full time position
- 300€ monthly
- Minimum duration 5 months

1446 - Reclamations Internship in Llinars del Valles, Barcelona

Location:	Barcelona, Spain
Languages:	Spanish (Intermediate) and English (Advanced)
Fields:	Business
Extra benefits:	Salary of 200-300 €.

Description:

Company description:

Our collaborator is big international e-commerce company located in Barcelona. They are currently working in more than 20 countries all over Europe. They have 5 different online shops in the fields of home, beauty, health, pets and children care and more than 500,000 products on their portfolio!

Their team consists of a group of young professionals that work in an innovative environment, making this the perfect place for your internship!

They are currently looking for an intern to join their Reclamation department, in the Logistics & Operations unit. No specific experience is required but dynamism, pro-activity and responsibility.

Job description:

Dealing with Suppliers incidences related to product entrance, customer's warranties and already stored products and transports, by means of daily collaboration with Customer Service, Warehouse, Purchasing, Supplying and Product departments.

Requirements:

- Fluent in English and Spanish
- High learning ability
- Motivation
- Proactive, flexible and adaptable in an environment of constant changes.

Salary: € 225 net per month.

Monday to Friday: 9 a.m. to 5 p.m.

Location: Llinars del Valles, Barcelona

Duration: Minimum 4 months

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2876 - Growth position Internship in Sevilla, Spain

Location:	Sevilla, Spain
Languages:	English (Intermediate)
Fields:	Communication / Journalism, Copywriting, Business, Hospitality / Tourism, Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is the largest online booking platform for unique nature-based accommodations all over the globe with emphasis on a five-star experience. They are offering to their clients a luxury experience of a lifetime that allows them to collect moments, not things! Close your eyes and think. Where do you want to go? What do you want to see? Where would you like to explore? That's what these destinations are all about.

Their team consists of globally minded individuals from over 10 different nationalities, who put a lot of thought and effort into cultivating a fun but also productive office culture, all of whom are interested in experiential travel and have lived abroad at least once in their lifetime. So, would you like to make your internship in a multicultural environment? Don't lose this opportunity!

Position 1: Growth Assistant, min 4 months duration

Tasks:

- Analyzing different worldwide geographical areas
- Looking for potential clients
- Searching and creating new leads by planning and organising daily tasks
- Gathering market and customer information
- Attending team meetings
- Being responsible for your own goals and tasks

Requirements:

- Must be fluent in English
- Having knowledge of our current target markets
- Studies on tourism, business, psychology or social engineering
- Experience with CRM
- Knowledge of computer keyboard shortcut keys
- Good level of English
- Proactive and creative
- Excel skills

Conditions:

40h/week
200€/monthly

1389 - Finnish - Sales internship in Madrid

Location:	Madrid, Spain
Languages:	English (Intermediate) Finnish
Fields:	Business
Extra benefits:	Salary of 400-500 €.

Description:

Our partner is a young business group that focuses strongly on the Research and Development in the field of marketing and communication. They are looking for active and dedicated interns to join their professional team in Sales Department for beauty products targeting both men and women. By being a part of this organization, you will have a precious opportunity to learn more about the most advanced techniques of sales and communication that they have implemented so far, not to mention practical experience in the industry of E-commerce.

Tasks:

- Contact with clients (B2C), email answering , skype, phone calls, etc.
- Commercial support of every country
- Sales reports
- Sales control of ERP and online shop of the country
- Improvement proposals in order to boost sales in each country
- Telephone support B2B support and affiliation if necessary

Requirements:

- They are looking for candidates with a native language standard of Finnish
- Spanish will be a plus
- Relevant study fields
- Strong communication and negotiation skills
- Prior experience is not compulsory but a plus

Internship hours:

40 hrs/ week

Remuneration:

200 € /month for the first 4 months

300 € /month after the completion of the fourth month

Location: Madrid

1377 - Paid 300€/month Project Manager Internship in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator, is a company specialised in cultural exchange programs in the United States. They offer positions for students, to do internship in hotels and restaurants.

The requested tasks are:

- Recruiting potential candidates.
- Coordinating content updates through website and email campaigns.
- Implementing customer satisfaction techniques.
- Developing, implementing, and monitoring social media strategies.
- Assisting with the visa process and guidance for travel arrangements.

Requirements:

- Fluent English and strong writing skills
- French or/and Spanish preferred
- Internationally minded
- Excel, Word, basic Photoshop and Acrobat knowledge
- Available 5 to 12 months

Benefits:

- 300 € per month

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1361 - Logistic

Location:	Sevilla, Spain
Languages:	English (Advanced)
Fields:	Logistics, Business
Extra benefits:	Salary of 100-200 €.

Description:

Our collaborator is a successful and innovative company located in Seville. They are a world leading company in their field, with a list of famous clients such as Disney, Greenpeace and many others. They have a young, funny, and versatile team who is currently looking for an intern that can add value to their company.

Logistic position:

Tasks:

- Logistics department supporting
- Transportation quotation
- Exports and Customs
- Origin Certificates
- Control of logistics costs

Requirements:

- good English level
- International commerce or logistic studies preferable.
- Minimum duration of 6 months

Remuneration:

200€ monthly

1317 - Back office internship in Valencia

Location:	Granada , Spain
Languages:	Spanish (Intermediate) and English (Advanced)
Fields:	Business, Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

Description:

Our collaborator is a group that has several Hostels all around Spain, offering to their customers the possibility of enjoying affordable, shared or private accommodation located in modernist buildings with a youthful and pleasant atmosphere in Barcelona, Granada, San Sebastián , Santiago de Compostela and many other locations!

They are currently looking for a student to help them with the preparation of budgets for agencies and groups. Your internship is going to take place on their central offices in Valencia.

You will have specific learning objectives that will guide you in gaining an invaluable practical experience that makes a before and an after in your professional development!

Tasks:

- Manage email requests from tour operators
- Manage email requests from different agencies
- Quotation of the requests
- Email handling with speed and agility

Requirements:

High level of English and Spanish

Benefits:

- Unpaid internship
- Full time

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1282 - SEO and Content Marketing Intern in Barcelona

Location:	Barcelona, Spain
Languages:	English (Native)
Fields:	Communication / Journalism, Business, Digital marketing
Extra benefits:	Salary of 400-500 €.

Description:

Our collaborator is a dynamic company of professionals that focus on marketing and community management for their own online dating brands. Unlike other dating sites, they are revolutionizing the way people understand casual meetings by offering diverse, free online spaces for dating. They are a young-spirited team, from a diversity of backgrounds, who enjoy coming to a place where they can be united and work in the same direction. They are looking for a motivated student to join the team at their stunning beachfront office in Barcelona for a 5-6 months project.

Tasks:

- Researching businesses and influencers.
- Managing SEO in English and uploading imagery to their database and online magazine.
- Establish closer working relationships through content.
- Track customer satisfaction
- Helping with backlinks and keywords research
- Identify and remove duplicate content

Requirements:

- Fluent in English
- Enjoying research to find and compare places and events
- Eye for detail in data entry and are accurate in repetitive tasks
- To be a broad-minded with terms like fetish, BDSM venues and kinky bloggers
- You have a great sense of humour

Conditions:

370 € /month

Full time internship

Healthy lunch at the office with veggie options

Daily learning hour (1pm - 2pm)

1266 - Assistant Director internship, in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business
Extra benefits:	Salary of 400-500 €.

Description:

Our collaborator is a company, specialised in cultural exchange programs in the United States. They offer positions for students, to do their internship in hotels and restaurants.

The requested tasks are:

- Create presentations for meetings
- Assist with international recruitment events
- Prepare all documents necessary for new trainees
- Prepare the Financial Statement (daily and monthly accounting)
- Participate in the organisation and follow up of international events
- Welcome new team members and prepare all documents necessary.

Requirements:

- Fluent English and strong writing skills
- Spanish and/or French desired
- Excel, Word, basic Photoshop and Acrobat knowledge
- Available 6 to 12 months internships

Benefit:

- 300 € per month

Location:

Barcelona

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To apply, please go to <http://apply.spain-internship.com/>. Please write your university and coordinator name when applying.

1264 - Placement Assistant internship, in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Human resources, Business
Extra benefits:	Salary of 400-500 €.

Description:

Our collaborator is a company, specialised in cultural exchange programs in the United States. They offer positions for students, to do their internship in hotels and restaurants.

The requested tasks are:

- Answering all emails and Skype calls
- Conducting first contact
- Providing guidance to new participants
- Follow up with candidates already placed

Requirements:

- Fluent English and strong writing skills
- Internationally minded
- Available 5 to 12 months internships

Benefits:

- 300 € per month

Location:

Barcelona

2824 - International trade Fuel Brokering internship in Valencia, Spain

Location:	Valencia, Spain
Languages:	Spanish (Advanced) and English (Intermediate)
Extra benefits:	Salary of 100-200 €.

Description:

Our collaborator is a trading company with presence in South and Central America and in Valencia, Spain. They trade various commodities within agriculture, marine fuel and metal.

They established in 2016 and they are still in the early phase. They are looking for potential buyers and sellers of commodities in Europe and Africa to connect them with their stakeholders in Latin America.

The company is currently looking for an intern to support with the daily duties.

Tasks

- Daily updates of vessels list to our Brokers.
- Daily updates of pricing and indications.
- Prepare marketing materials.
- Various ad-hoc research and analysis.
- Participate in meetings.
- Identify potential customers/prospects.
- Administrative tasks.

Requirements

- English fluent
- Spanish B2
- Minimum stay 3 months. Preferable 6 months

OTHER REQUIREMENTS

- Driven individual.
- Entrepreneur spirit and ambitious.
- Curious.
- Commercial minded.
- Well-spoken verbally and written.

Benefits

- Real possibilities of being hired after the internship
- Schedule: 09.00-17.00

1234 - Social media management assistant in a surf club in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	Spanish (Native) and English (Intermediate)
Fields:	Communication / Journalism, Business, Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is a paddle surf school and club with two very clear objectives: promote the culture of the sea and help our clients to go far with stand up paddle and reach their goals.

They are looking for someone to join their office team in their offices in Barcelona centre.

Tasks

- Create and manage content in our website (Wordpress and Prestashop)
- Manage day-to-day communications, posting responses from our accounts on platforms including Twitter, Facebook, Instagram and YouTube/Vimeo
- Measure social media growth and engagement using analytics tools
- Help develop and plan social media strategy
- Create content in our blog

Requirements

- Education related to customer service, tourism or administration, marketing
- Interest in the surf world is a plus
- Spanish and English fluent

Benefits

- Flexible schedule
- Possibility to participate in company classes and events
- Remuneration 250 € per month
- 40 hours/week

1126 - German - Sales internship in Madrid

Location:	Madrid, Spain
Languages:	English (Intermediate) German
Fields:	Business
Extra benefits:	Salary of 200-300 €.

Description:

Our partner is a young business group that focuses strongly on the Research and Development in the field of marketing and communication. They are looking for active and dedicated interns to join their professional team in Sales Department for beauty products targeting both men and women. By being a part of this organization, you will have a precious opportunity to learn more about the most advanced techniques of sales and communication that they have implemented so far, not to mention practical experience in the industry of E-commerce.

Tasks:

- Contact with clients (B2C), email answering, Skype, phone calls, etc.
- Commercial support of every country
- Sales reports
- Sales control of ERP and online shop of the country
- Improvement proposals in order to boost sales in each country
- Telephone support B2B support and affiliation if necessary

Requirements:

- They are looking for candidates with a native language standard of German
- Spanish will be a plus
- Relevant study fields
- Strong communication and negotiation skills
- Prior experience is not compulsory but a plus

Internship hours:

40 hrs/ week

Remuneration:

200 € /month for the first 4 months

300 € /month after the completion of the fourth month

Location: Madrid

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1063 - Dutch - Sales

Location:	Barcelona, Spain
Languages:	English (Advanced) Dutch
Fields:	Business
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is an important price monitoring company for brands and retailers located in Barcelona, Spain. The company is currently working in more than 20 countries with multiple currencies and several markets. They are looking for new motivated people to support the sales team by nurturing their database of potential clients, prospecting and presenting their service mainly to eCommerce of the European Union.

Position: Sales

- Manage the Global ecommerce database by searching for contacts on LinkedIn, Google, or through the company's main line
- Qualifying each prospect to make sure he/she is the correct person to talk to and a good fit as a potential customer
- Contact potential clients via linkedin / email / telf
- Schedule agenda for demonstrations - schedule demo presentation for one of the product specialists
- Performing day-to-day tasks assigned for you by your Team Leader
- Depending on the profile of the intern, you can start to perform demos of the software

Requirements:

- Good level of English and fluent in one more European language.
- Positive attitude, people with a lot of desire to learn and contribute to an international team.
- Extroverted people as they should call potential clients.

Conditions:

- 225 € / monthly
- minimum 5 months

1001 - SPANISH - Marketing and communication assistant (online internship)

Location:	Barcelona, Spain
Languages:	Spanish (Native)
Fields:	Communication / Journalism, Business

Description:

Our collaborator is an inspirational company located in Barcelona, promoting a new innovative way to use technology. They are organising work trips to exotic locations such as Bali, Croatia, Costa Rica or Thailand designed to enhance creativity and productivity. Their workspaces are not confined to an office desk. Instead, their temporary 'offices' are ever-changing, unique and stimulating. They believe in the freedom to experience and live from wherever you want!

Their clients can work from stunning villas beside infinity pools overlooking the jungle, below waterfalls, lakeside, swim-up bars...or other incredible locations! "Going to the office" has a new meaning!

They cooperate with big multinational and smaller international companies who wants to offer to their employees a life change experience.

Tasks:

- Online marketing
- Social media.
- E-marketing.
- Public relations.
- Advertising campaigns.

Requirements:

- Marketing and communication skills.
- Spanish level as native standard.
- Bring your own personal laptop.

Benefits:

Unpaid position

967 - Customer Support Internship in Sevilla, Spain

Location:	Sevilla, Spain
Languages:	English (Native) English
Fields:	Business
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is the largest online booking platform for unique nature-based accommodations all over the globe with emphasis on a five-star experience. They are offering to their clients a luxury experience of a lifetime that allows them to collect moments, not things! Close your eyes and think. Where do you want to go? What do you want to see? Where would you like to explore? That's what these destinations are all about.

Their team consists of globally minded individuals from over 10 different nationalities, who put a lot of thought and effort into cultivating a fun but also productive office culture, all of whom are interested in experiential travel and have lived abroad at least once in their lifetime. So, would you like to make your internship in a multicultural environment? Don't lose this opportunity!

Tasks:

- This position requires you to maintain solid customer relationships by handling questions and concerns with speed and professionalism.
- Duties include receiving and making telephone calls and writing emails to hosts and guests. You must also perform data entry and tracking by use of various software programs.
- This position also requires research and problem-solving skills to troubleshoot customer problems efficiently and effectively.
- Communicating with hosts to educate them in how the system works and developing professional relationships to help develop the site and company.
- Prepares product or service reports by collecting and analyzing customer information
- Keep records of customer interactions and transactions, recording details, inquiries, complaints and comments, as well as actions taken.

Requirements/ Responsibilities:

- Ability to communicate clearly and professionally, both verbally and in writing
- English at a native standard level
- Has and maintains a pleasant, patient and friendly attitude
- Strong decision making and analytical abilities
- Troubleshoot customer issues over the phone
- Must have excellent interpersonal skills

Conditions:

40h/week
200€/monthly

2818 - Revenue assistant

Location:	Madrid, Spain
Languages:	English (Advanced)
Fields:	Events, Business, Hospitality / Tourism, Digital marketing
Extra benefits:	Salary of +500 €.

Description:

We are a young and modern hotel chain, born in 2001. We have the most complete selection of central and boutique hotels in Spain. With state-of-the-art technology and located in emblematic buildings of the main Spanish cities, we offer 33 design hotels in the centre of Madrid, Barcelona, Seville, Valencia or Bilbao. They are unique accommodations specially designed to guarantee the maximum comfort. The internship is located in Madrid.

POSITION: REVENUE ASSISTANT

Tasks and responsibilities:

- Rates decision making according with sales channel and occupancy.
- Upload these fees in the different travel agents websites.
- Make new contracts with websites, profile and hotel positioning in social networks review, special prices and promotions, and other strategic actions within Revenue Management.
- Monitoring the presence of their website in travel agents websites such as trivago, tripadvisor and booking.
- Update existing information in google, google maps and google earth.
- Competence and positioning analysis.

Requirements:

- Studies: Tourism is a plus. Revenue master is a plus.
- Revenues knowledge.
- Languages: English high level.

Conditions:

- Salary: 600 €
- Hours/week. Full time.
- Timetable. 9:00 - 18:00 (30 min for lunch). Schedule summer from 8:00 to 15:00
- Minimum duration. 6 months.

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2790 - Customer service and sales internship in Barcelona

Location:	Barcelona, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Business
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is a company that already runs a fleet of more than a 1.000 scooters in Spain's most touristic cities. The company rents scooters on a short and long term basis; basically to everyone who wants to experience the city from a different perspective, beyond the one of a normal tourist. Offices in Barcelona, Ibiza, Formentera and many more cities. You will be involved in numerous of activities in an international and dynamic environment, in the city center of Barcelona!

Tasks:

- Customer service and public relations
- Booking management
- Sales (distributing brochures and attracting clients).
- Answer emails and telephone assistance
- Renting contracts management.
- Use the ESR of the company.
- Tourist information.
- Collaboration with others department and partners
- Showing how the service works.

Requirements:

- English and Spanish
- Other languages would be a plus
- Drive license
- Minimum 5 months

Benefits:

200€ per month

823 - Paid 750€/month, English Copywriting in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Native)
Fields:	Communication / Journalism, Business
Extra benefits:	Salary of +500 €.

Description:

Our collaborator is a luxury online travel agency, that is specialized in hotels. It is focused on luxury tourism all over Europe.

They are currently seeking a Copywriting Intern who is passionate about tourism and armed with excellent geographical knowledge. Creativity, a grasp of general culture, a penchant for travel, and a love of architecture and beautiful places are essential for this position.

Tasks:

- Writing descriptive texts for the hotel's to be published on the site.
- Work from a brief & through communication with the respective Sales Representative for the hotel.
- Research information on the hotels & destinations, as well as interesting things to do/see nearby.
- Proofreading content.

Qualities/Skills required:

- Preferably studying in the field of Literature/Applied languages/Journalism
- Journalistic qualities: an ability to find accurate information that will enhance your text.
- Demonstrated editorial ability: be comfortable writing, familiar with the characteristics and rules of the English language and possess a rich vocabulary with perfect spelling.
- Marketing acuity: have a sense for marketing the hotels, an ability to tempt the reader and speak to them through appropriate cultural references, while also adopting the editorial line of the website.

Other requirements:

- Full professional proficiency in English & a good level of French
- Creativity, Rigor, Professionalism and Organisation
- Must be enrolled at a university – able to obtain a learning agreement

Internship hours: Full time position (40h / week)

Availability: February 2018, 6 - 12 months

Benefits: 750€ / month (gross)

Location: Barcelona, Spain

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704 - Customer service, Reservation assistant and Marketing internship in Granada, Spain

Location:	Granada , Spain
Languages:	English (Intermediate)
Fields:	Business

Description:

Our collaborator provide a spectacular service to students and young professionals looking for accommodation in Granada. They have a young and international team which helps them grow further. If you would like to work in an international successful environment where you can develop your skills, then this is the right internship for you.

Tasks:

- Updating the rooms in the companies´ website
- Blogging and Social Media management and maintenance
- Online marketing management and maintaining Traffic driving in Facebook
- New bookings management, check arrival details, deposit appropriate amount payment (Reservation Form)
- Checking and updating all the customers information after their arrival
- Customer management
- Receiving of monthly rents.
- Management and maintenance of online platforms.
- Mailing with customers
- Sending and providing all kind of information about available accommodation, location, city, university.
- Introducing new bookings to the companies´ Management System
- Check in and check out

Requirements:

- Studies related to the vacancies
- Good Level of English

Benefits:

Unpaid position

699 - Customer service, Reservation assistant and Marketing internship in Seville, Spain

Location:	Sevilla, Spain
Languages:	English (Intermediate)
Fields:	Communication / Journalism, Business

Description:

Our collaborator provide a spectacular service to students and young professionals looking for accommodation in Seville. They have a young and international team which helps them grow further. If you would like to work in an international successful environment where you can develop your skills, then this is the right internship for you.

Tasks:

- Updating the rooms in the companies´ website
- Blogging and Social Media management and maintenance
- Online marketing management and maintaining Traffic driving in Facebook
- New bookings management, check arrival details, deposit appropriate amount payment (Reservation Form)
- Checking and updating all the customers information after their arrival
- Customer management
- Receiving of monthly rents.
- Management and maintenance of online platforms.
- Mailing with customers
- Sending and providing all kind of information about available accommodation, location, city, university.
- Introducing new bookings to the companies´ Management System
- Check in and check out

Requirements:

- Studies related to the vacancies
- Good Level of English

Benefits:

Unpaid position

678 - Danish - Customer Management

Location:	Sabadell, Spain
Languages:	Danish
Fields:	Communication / Journalism, Translator, Copywriting, Business, Digital marketing
Extra benefits:	Salary of 400-500 €.

Description:

Our collaborator is a company producing stickers at a high standard of quality and sustainability using the latest technology for cutting and printing to create them. Their offices are located in Sabadell, Barcelona, Spain.

Their team consists of talented designers from the decoration and e-commerce industry and their goal is to boost the decoration sector giving the customers an opportunity to be in direct contact with the producers.

Being a reference in their field in Spain, they are preparing their internationalization process. You would become a marketing assistant for your native country, experimenting a real process of internationalization and being a perfect opportunity for you to start your career!

Main tasks:

- Translations of products and documentation
- Marketing tasks to breach into foreign markets: research, proposing strategies.
- Marketing online
- Customer service management

Language skills:

- Danish proficiency language level

Requirements:

- Higher education undergraduate
- Highly motivated
- International ambitions
- Any previous SEO / marketing in E-commerce experience is a plus.

Education:

- sales, business, marketing, administration, advertising, communication

Benefits:

400€ / month

652 - Swedish- Sales internship in Madrid, Spain

Location:	Madrid, Spain
Languages:	English (Intermediate) Swedish
Fields:	Business

Description:

Our collaborator is a young but dynamic group who has experiences in innovation in Marketing and Communication. Their Sales Department is seeking potential and dedicated candidates to join their team in Madrid, Spain for beauty products targeting both men and women. Joining this team, you will have invaluable opportunities to learn the most advanced techniques of sales and communication as well as practical experience in E-commerce industry.

Tasks:

- Sales report, control of ERP and online shop of the country
- Contact and communicate with clients (B2C), email answering, Skype, phone calls, etc.
- Commercial support of and improvement proposals in order to boost sales in each country
- Telephone support B2B support and affiliation if necessary

Requirements:

- They are looking for candidates with a native standard level of Swedish
- Spanish will be a plus
- Relevant study fields
- Strong communication and negotiation skills
- Prior experience is not compulsory but a plus

Internship hours:

40 hrs/ week

Remuneration:

200 € /month for the first 4 months

300 € /month after the completion of the fourth month

Location: Madrid

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605 - Customer Service & Marketing

Location:	Barcelona, Spain
Languages:	Spanish (Intermediate) and English (Advanced)
Fields:	Business, Digital marketing
Extra benefits:	Salary of 100-200 €.

Description:

Our collaborator is an online operating company that is renting out apartments in central Barcelona. This internship is an ideal opportunity to gain insight into a new and different market.

Are you looking for a chance to learn more about the real estate business? Do you want to increase your experience in Marketing and customer relations? Or are you just looking for a chance to have an internship in an enthusiastic and international team.

Tasks:

- Customer service tasks associated with the hospitality industry
- Marketing and online marketing activities
- Introduction to the sales management
- Some translation tasks
- Some administration tasks

Requirements:

- Very good knowledge of English
- At least communicative Spanish
- Good knowledge of word, excel
- Good knowledge of social media
- Interest in tourism/hospitality industry/ sales and marketing in tourism
- Customer service skills
- Open-minded attitude and interest in the hospitality industry
- Willingness to have contact with people from different nationalities

Internship hours:

20h per week (mainly afternoons)

Benefits:

200€/ month

Duration:

Minimum 3 months

417 - Emarketing and Web Content Internship in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	Spanish (Advanced) and English (Native)
Fields:	Translator, Copywriting, Business, Digital marketing
Extra benefits:	Salary of 400-500 €.

Description:

Our collaborator is specialized in providing corporations with equipment for their telecommunication activities. They take great pride in the ongoing training of their employees, which results in excellent customer service. Currently they are active in multiple countries and are very motivated to grow even bigger! This is an excellent position for a native English speaker looking for an internship in Spain. Based in our multi-lingual office in Barcelona, you will provide key support in the online promotion and marketing of our products to the UK market. A perfect opportunity to experience what it is like to work in a ambitious, efficient team!

Tasks:

- The writing/translation of web content (from Spanish and/or French)
- Creating and monitoring product promotions on our website
- Improving the presentation of our products via our website in order to maximize web orders
- Assisting in the online capture of leads
- Assisting at times with search engine optimization (training provided), email marketing, competitor analysis and PPC campaigns

Requirements:

- Native level of English (British)
 - Excellent written expression
 - Capable of writing web copy and technical texts
 - An interest in selling via the internet
 - Motivated and conscientious with a can-do attitude
 - Excellent knowledge of Spanish OR French is desirable
- Available to start in February 2018 at least for 6 months .

Benefits: 400€

Internship hours: 9.30am - 6.30pm (1 hour for lunch)

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364 - Reception internship

Location:	The Canary Islands, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Business, Hospitality / Tourism
Extra benefits:	Salary of 400-500 €. Includes accommodation. Meals

Description:

Our collaborator is a high quality Hotel Resort in Lanzarote, in the Canary Island, Spain. It has been awarded by Trip advisor and it is known as one of the best hotels in Lanzarote. They are customer oriented, therefore customer care and relations are really important for them. Their staff is fun and diligent, making the stay of the customers the best possible.

Positions RECEPTION

Tasks:

- Check In / Check Out
- Receiving clients and all tasks related to it.
- Support and customer information at the reception.
- Perform procedures related to the occupation and sales rooms
- Custodian valuables and money deposited, safe hiring
- Billing and cashing, as well as foreign exchange
- Receive, process and direct customer complaints to appropriate services
- Deposit towels
- Provide information to customers about the island
- Answering reception's phone

Requirements:

- English or Spanish intermediate required
- Minimum 3 months stay
- Liability and health insurance

Internship hours:

40 hrs / week

Conditions:

- 300€ per month
- Accommodation + meals provided

348 - Receptionist internship in Costa Brava, Spain

Location:	Girona, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Events, Public Relations, Business, Hospitality / Tourism
Extra benefits:	Salary of 200-300 €. Includes accommodation.

Description:

Our business partner is a unique Youth Hostel located in Girona, Spain. The hostel is the new project of two adventurers who have been travelling around the world. A small and cosy hostel of high quality for a reasonable price. It was developed by them due to their experience, expertise and knowledge of the business. As they are customer oriented, customer service and care are a most for them. If you would like to develop your customer service and customer relations skills, this could be your internship. The hostel's staff are like a fun family which makes the stay of the guests pleasurable.

Position: Receptionist

Tasks:

- Respond to customer requests such as perform check-in and check-out, providing information and customer service;
- Reservation management, sales management, answering telephone and email inquiries, support for group bookings, contact suppliers;
- Address bar patrons and help in organizing and conducting events for hostel guests
- To perform public relations tasks which include social media tools

Requirements:

- Fluent in English and Spanish;
- Available from May 2018.

Benefits:

- Accommodation (shared room, 2 per room)
- 350 € per month

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299 - French native customer service internship in Alicante

Location:	Alicante, Spain
Languages:	Spanish (Beginner) and English (Intermediate) French
Fields:	Copywriting, Business, Digital marketing
Extra benefits:	Salary of 100-200 €.

Description:

Company description:

Our collaborator is an E-commerce company based in Alicante. It is formed by a team of professionals from different sectors offering to their clients information, advice and training on quality products related to: urban gardening, organic food and cosmetics, horticulture and much more! They have specialists in web development and online marketing who work every day to offer to their customers an excellent online shopping experience. If you are environment-friendly and concerned about leading a life in a sustainable way then this position is definitely for you!

Tasks:

- Assisting in E-commerce
- Assisting the Country Manager
- Introductions
- Creating New Content for the Website
- Customer Service

Requirements:

- Fluent in French
- Knowledge of Spanish

Benefits:

- 150€ Monthly

Schedule:

9:00-14:00, Monday to Friday

Internship can be for more than 25 hours if needed

Location:

Alicante
minimum 3 months

2882 - Marketing and Administration Internship in Sevilla, Spain

Location:	Sevilla, Spain
Languages:	English (Native) English
Fields:	Communication / Journalism, Copywriting, Business, Hospitality / Tourism, Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is the largest online booking platform for unique nature-based accommodations all over the globe with emphasis on a five-star experience. They are offering to their clients a luxury experience of a lifetime that allows them to collect moments, not things! Close your eyes and think. Where do you want to go? What do you want to see? Where would you like to explore? That's what these destinations are all about.

Their team consists of globally minded individuals from over 10 different nationalities, who put a lot of thought and effort into cultivating a fun but also productive office culture, all of whom are interested in experiential travel and have lived abroad at least once in their lifetime. So, would you like to make your internship in a multicultural environment? Don't lose this opportunity!

Position: Marketing Assistant

Tasks:

- Assist copywriters with content creation
- Assist copywriters with database maintenance and reporting
- Complete market research as requested
- Assist management with marketing tasks

Requirements:

- Marketing experience
- English at a native standard level
- Problem solving skills
- Hard-working
- Detail oriented, careful
- Good technological skills

Conditions:

40h/week
200€/monthly

2768 - English as native standard level Customer Management

Location:	Sabadell, Spain
Languages:	Spanish (Beginner) and English (Native) English
Fields:	Communication / Journalism, Translator, Copywriting, Business, Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is a company producing stickers at a high standard of quality and sustainability using the latest technology for cutting and printing to create them. Their offices are located in Sabadell, Barcelona, Spain.

Their team consists of talented designers from the decoration and e-commerce industry and their goal is to boost the decoration sector giving the customers an opportunity to be in direct contact with the producers.

Being a reference in their field in Spain, they are preparing their internationalization process. You would become a marketing assistant for your native country, experimenting a real process of internationalization and being a perfect opportunity for you to start your career!

Main tasks:

- Translations of products and documentation
- Marketing tasks to breach into foreign markets: research, proposing strategies.
- Marketing online
- Customer service management

Language skills:

- English as a native standard

Requirements:

- Higher education undergraduate
- Highly motivated
- International ambitions
- Any previous SEO / marketing in e-commerce experience is a plus.

Education:

sales, business, marketing, administration, advertising, communication

Benefits:

225 € / month

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