

## **Junior Field Manager**

Full-time / Part-time, 6-12 months

### **For Impact Evaluations of EU funded Project:**

### **Promote Innovation in Coal-Exit Regions and Contribute to Green Growth and A Just Transition in the Czech Republic**

CERGE-EI, a research institute operated by Charles University Prague and the Czech Academy of Science, in cooperation with the World Bank, is searching for a full-time junior field manager to support the implementation of a randomized impact evaluation (RCT) in Ústí nad Labem and Karlovy Vary regions. The evaluation is led by an international team of researchers. The junior field manager will report to the project manager. The position will initially last for 6 months (from 1<sup>st</sup> February 2024, though there is some flexibility around the start date). Potential extensions of the contract will be agreed upon successful completion of the first six months.

The job will involve participating in the design, implementation, and evaluation of a program to incentivize firms in the Ústí nad Labem and Karlovy Vary regions to innovate and diversify into new sustainable economic activities. Depending on the candidate's interest and skills, the job may also include tasks such as survey instrument development, data processing and data visualization.

This job is ideal for a recent graduate or current student (Bachelor, Master, or Diploma) with an interest in the topics described above. The job can require frequent travel to Ústí nad Labem region and Karlovy Vary region. The job is particularly suited for persons interested in continuing a career in research organizations, academia, international organizations, or NGOs, as you will be working closely with a team of researchers from the World Bank and well-known universities (Charles University Prague, LSE, University of Texas).

#### **Tasks:**

The junior Field Manager's tasks include, but are not limited to:

- Help the research team develop and implement the support program for firms.
- Recruitment of firms for participation in the support program, including design of outreach materials for firms.
- Design online and in-person survey instruments of representatives of firms.
- Organize network meetings for participating firms, as part of the support program.

**Requirements:**

- Very good communication skills in Czech.
- Very good motivational skills.
- Very good organizational skills.
- Strong self-organizational skills, able to meet deadlines.
- Good familiarity with data analysis programs (i.e. MS Excel).

**Ideal:**

- Good English skills
- Living in Ústí nad Labem / Karlovy Vary / Prague
- Previous work experience Ústí nad Labem and / or Karlovy Vary regions
- Experience in customer-facing work

We actively encourage women and members of under-represented minorities to apply.

The job is generally remote, though some shared office space may be available, depending on the place of residence of the applicant.

**Remuneration:**

Monthly pay 35.000-45.000 CZK (net income for a full-time position), depending on qualifications. The contract will be a consultancy contract.

**Application:**

If interested, please send a CV and a short cover letter (including your interest and how you fit in to this position) as soon as possible to Andreas Menzel ([andreas.menzel@cerge-ei.cz](mailto:andreas.menzel@cerge-ei.cz)) and Barbora Dolezalova ([bdolezalova@worldbank.org](mailto:bdolezalova@worldbank.org)). The subject of the email should be "Application for a Junior Field Manager Position". The deadline for application is 15<sup>th</sup> **January 2024**, but if a suitable candidate is found earlier, the search will be closed earlier. Please indicate your time availability for the position.