

Guidelines 2/2021: Research (2022-26)

Effective from January 1, 2022, until December 31, 2026. Updates: February 2022 (Acknowledgment); May 2022 (Book publishers; MDPI); October 2025 (ESCI and interdisciplinary journals)

These guidelines summarize the calculations of points for research publications.

Journal articles

Every year, each journal is classified into one of the following classes based on its most recent Article Influence Score (AIS score) published in the Social Sciences Citation Index and in the Emerging Sources Citation Index in the Web of Science (InCites Journal of Citation Reports):

- A++: *American Economic Review, Econometrica, Journal of Finance, Journal of Financial Economics, Journal of Political Economy, Quarterly Journal of Economics, Review of Economic Studies, Review of Financial Studies, Nature, Science.*
- A+: 2.5 or higher AIS score
- A: 1.5-2.49 AIS score
- B: 0.8-1.49 AIS score
- C: 0.5-0.79 AIS score
- D: 0.3-0.49 AIS score
- E: any other journal

The classes imply the following AIS points:

- A++: 500 AIS points
- A+: 200 AIS points
- A: 100 AIS points
- B: 60 AIS points
- C: 30 AIS points
- D: 10 AIS points
- E: 0 AIS points

The value of an article for an author with our affiliation is as follows:

$$V = M * F * R * L * P * S * Z.$$

Moving average (M): M is the average of AIS points of the journal in the three most recent years. The average is calculated only out of the years in which the AIS score has been awarded to the journal. (Example: If AIS is awarded in two out of the last three years, M is calculated based on these two years only.)

Field (F): If the Web of Science classifies the journal in the field "Business, Finance" or "Economics", the journal receives $F = 100\%$; otherwise, $F = 0\%$. In addition, there are four re-classification rules:

- a) If the journal is ad hoc included into Economics/Finance journals, $F = 100\%$.
- b) If the journal is a top journal in other fields, $F = 50\%$.
- c) If the journal is published by MDPI publishing house, $F = 0\%$.

Full definitions of an ad hoc inclusion, an interdisciplinary journal, and a top journal in other fields are available below.

Reviews (R): If the article does not contain an original theoretical contribution, data collection, or empirical analysis, but represents a survey of the literature or a policy analysis based on the previous literature, it is classified as a review. Thus, interviews, opinions, or letters to the editor are not considered. For a review article or an article that is published in a review journal (a journal that primarily publishes reviews), $R = 50\%$; otherwise, $R = 100\%$.

Examples of review journals:

- *Journal of Economic Literature*
- *Journal of Economic Perspectives*
- *Journal of Economic Surveys*

Letters (L): If the article is published in Letters section of a journal or in a letters journal (a journal that primarily publishes letters), it is classified as a letter, and $L = 50\%$; otherwise, $L = 100\%$. In the case of ambiguities, we primarily check the article length and classify articles below 4,000 words as letters.

Examples of letters journals:

- *Economics Letters*
- *Applied Economics Letters*

Papers and proceedings (P): If the article is published in Papers & Proceedings section of a journal, it is classified as a proceeding paper, and $P = 25\%$; otherwise, $P = 100\%$.

Multiple authors (S): For an article with N local authors and K other authors, the share for each author with our affiliation is $S = 2/(2N + K)$.

Note: A local author is an author with at least one affiliation reported in the article to the Czech institution (universities, research institutes, central bank, government and

other institutions). An author is also considered to be local if she or he dedicates the article to the research grant administered by the Czech institution other than IES. In the special case of a co-author who is affiliated with IES only as a research fellow contracted for a grant project (i.e., is not our faculty member who is part of our evaluation), her or his IES affiliation is irrelevant. Therefore, if the research fellow has no other local affiliation, she or he is considered as a non-local author.

Affiliations (Z): Z is the inverted number of affiliations of the author reported in the article. All affiliations count (universities, research institutes, central banks, international organizations, government and financial institutions) in the number of affiliations except the membership in the associations such as CEPR, IZA or CESifo (i.e., the associations, which do not provide direct monetary benefits for the research activities of their members).

Re-classification rules

a) Ad hoc inclusion of a journal into Economics/Finance list of journals

Any faculty member may propose ad hoc inclusion of a journal which is not indexed among Economics/Finance journals. The journal must be either (i) a highly regarded journal considered for tenure decisions in highly ranked US and European universities in the fields of Economics or Finance (evidence to be provided by the applicant) or (ii) a journal with AIS above 0.3 highly cited in Economics or Finance but not indexed in the "Economics" or "Business, Finance" categories. A journal is considered "highly cited in Economics/Finance" if among ten most cited journals in Cited Journal Data reported in the SSCI of the Web of Science (excluding the journal itself), at least five journals are from the "Economics" or "Business, Finance" categories. Any inclusion of the journal must be approved *unanimously* by Director, Director for Research, and all Department Heads and Program Directors. A maximum of two journals per year can be included in an ad hoc manner.

In exceptional cases of a newly established journal without available AIS but with a strong probability of becoming a top field or top general journal, and upon recommendation by Director and Director for Research, which also includes the proposed number of AIS points, such a journal can be included ad hoc if approved *unanimously* by Director, Director for Research, and all Department Heads and Program Directors.

The list of ad hoc included journals is as follows (the date of inclusion in the brackets, and the list is updated annually if necessary):

- *Journal of the History of Economic Thought* (16.3.2021).

b) A top journal in other fields

A journal which is not indexed among Economics/Finance journals (or ad hoc included among Economics/Finance) is considered a "top journal in other fields" if its last AIS score is equal or higher than 2.5.

Note: *Nature* and *Science* are not indexed in Economics/Finance and therefore carry $500/2=250$ points.

c) A journal published by MDPI publishing house

We discourage publishing research in journals of MDPI publishing house (<https://www.mdpi.com>). If a researcher decides to publish in a journal published by the MDPI, he or she must disclose all referee reports and entire communication with the MDPI journal to Director of Research. The reports and communication will then serve as the basis for assessing whether the referee process for this specific publication adhered to good practices of the scientific refereeing process. The outcome of the assessment will determine whether the publication will be reported to the government registry of research or not. Irrespective of the outcome, F = 0% for any publication in any journal published by MDPI publishing house.

Acknowledgment

Each publication includes the following statement:

- *This work was supported by the Cooperatio Program at Charles University, research area Economics.*

Affiliation policy

Only publications with affiliation to IES FSV UK are considered. The full affiliation is as follows:

- *Institute of Economic Studies, Faculty of Social Sciences, Charles University*

When the journal prefers a short affiliation (for example, Charles University), the short version is acceptable. To approve a short affiliation, the author must (i) submit evidence that full affiliation was not allowed (e.g., a report from the editorial assistants or a printscreen from the editorial system), (ii) provide a list of all institutions at Charles University to which the article is dedicated (directly, or indirectly through a grant participation), and (iii) declare that the article will not be dedicated to any other institution except the reported institution(s).

Books

Eligibility: Only books and book chapters on the following list of publishers are eligible for Book points.

Academic Press, Allen & Unwin, Inc., Brookings Institution, Cambridge University Press, Columbia University Press, CRC Press, Duke University Press, Edward Elgar, Elsevier, Harvard University Press, John Wiley & Sons, Johns Hopkins University Press, Kluwer Academic Publishers, Macmillan Publishing Co., Inc., MIT Press, New York University Press, North-Holland, Oxford University Press, Palgrave/MacMillan, Pearson, Prentice Hall Press, Princeton University Press, Routledge, Springer, Taylor and Francis Ltd., University of California Press, University of Chicago Press, Yale University Press

Each eligible book earns 100 Book points. Each eligible book chapter earns 100 Book points divided by the number of book chapters. The points earned by the book (or book chapter) are then adjusted by the number of authors and the number of affiliations of the author in the same manner as described above for the journals.

Evaluation timeline

A default option for the authors is to report all articles that were published in the current evaluation year.

By publishing, we mean that a full record about the article is available online, either as an article that is assigned an issue/DOI or as a forthcoming article (available as Online First, Early View, In Press, etc.).

Alternatively, the authors can report articles that have been accepted in the current evaluation year but have not yet been published. In this case, the authors must submit a verifiable acceptance letter from the editor.

The current evaluation year covers the period from the date of the previous evaluation to the date of the current evaluation. Typically, the period is from mid-November of the previous calendar year until mid-November of the current calendar year.

Adam Geršl

Director

Institute of Economic Studies

Faculty of Social Sciences, Charles University, Prague